

TENDER DOCUMENT

FOR

**“Name of Work- Godrej Safe Deposit Locker Cabinets,
Defender Doors (Strong Room Door), Fire Resisting Filing
Cabinets AND Safes for
The Udaipur CCB Ltd.”**



Financial Bid
Part 'A'

NIT NO. 02/2019-20

**MANAGING DIRECTOR
THE UDAIPUR CENTRAL CO-OPERATIVE BANK
UDAIPUR**

TENDER DOCUMENTS

FOR -

Supply of Godrej make Safe Deposit Locker Cabinet, Defender Doors (Strong Room Door), Fire Resisting Filing Cabinet AND Safes of BIS Mark for The Udaipur Central Coop Bank Ltd. From authorized dealers/Godrej company.

PART 'A'

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NIT No.: - 2/2019-20

Details of the Tender

a)	Name of the Work	Supply of Godrej make Safe Deposit Locker Cabinet, Defender Doors (Strong Room Door), Fire Resisting Filing Cabinet AND Safes of BIS Mark for The Udaipur Central Coop Bank Ltd. From authorized dealers of Godrej/Godrej company.
b)	Estimated cost	Rs 44.00 Lacs
c)	Completion period	45 days
d)	Period of Tender Sale	25.10.2019 to 08.11.2019
e)	Availability tender documents, Information about the work	sppp.rajasthan.gov.in, e –procurement and banks website
f)	Tender fee	Rs. 500/- as demand draft (D.D. should be in the name of “MD UCCB Udaipur” payable at Udaipur
g)	Last Date submission of tender	08.11.2019 up to 05.00 PM
h)	Date of opening of Tenders	11.11.2019 at 03.00 PM
i)	Earnest money	Rs 88000/-, DD to be in favor of MD UCCB Udaipur
j)	Validity of the Offer	1 year from date of opening of the Technical bid .

TENDER DOCUMENTS FOR SUPPLY OF Godrej Make LOCKER CABINETS, DEFENDER DOORS, Fire Resisting Filing Cabinet AND SAFES For the The Udaipur Central Coop Bank Ltd.

THE Udaipur CCB Ltd. Invites online offers from the authorized dealers of Godrej/Godrej Company for supply of Godrej Make LOCKER CABINETS, DEFENDING DOORS, FIRE RESISTANT RECORD CABINETS AND SAFES on e-procurement portal.

GENERAL INSTRUCTIONS FOR TENDERERS

1. All correspondence shall be addressed to Managing Director, The Udaipur Central Co-operative Bank, Head Office, Udaipur **"TENDER DOCUMENTS Safe Deposit Locker Cabinet, Defending Doors (Strong Room Door), Fire Resisting Record Cabinet AND Safes for CCB Udaipur"**
2. Bank reserves the right to accept or reject any or call the tenders without assigning any reason whatsoever.
3. After tender submission, every tender must be accompanied by a Demand Draft of Rs. 88000 /-(Rs. Eighty Eight Thousand Only) in favour of The Udaipur Central Co-operative Bank Ltd as earnest money. No interest will be paid on earnest money. Any tender, which is not accompanied by the earnest money, shall be summarily rejected.
4. The earnest money deposit (EMD) of unsuccessful tenders will be returned after the tender is decided or expiry of validity of the tender whichever is earliest.
5. Successful bidder to whom the contract is awarded shall deposit an initial security deposit by bank demand draft a sum to make up 5% of the value of accepted tender.
6. The earnest money of the successful tender shall be adjusted in the security deposit which will be returned after successful installation of item.
7. Successful tenderers would be invited for Supply, Installation, Testing and Commissioning of Safe Deposit Locker Cabinet, Defending Doors (Strong Room Door), Fire Resisting Record Cabinet AND Safes at the desired premises. Tenderer should be authorized Sales & Service Dealer/ or company.
8. The tenderer should study the tender documents carefully and understand the conditions, drawing, specifications etc. before quoting.
9. The tenderer should study visit the site and acquaint himself with the site conditions. Availability of approach roads, shelters etc. for carrying out the work and staff/labor etc. since these are to be provided by the tenderer at his risk and cost.
10. The tenderer should quote all item in the tender schedule. The rates should be expressed both in figures and in words. In case of discrepancy between the two. The rates expressed in words will prevail. Similarly if there is any discrepancy between the unit rate and the amount, the unit rate will prevail.
11. The rates quoted should be INCLUSIVE GST & all material, labour, lifts, leads, scaffolding.
12. The rates quoted shall be valid up to one year from the date of work order. Herein after referred to as the "Validity period". Once the quotation is accepted. The rates quoted shall be final till the entire work is completed in all respects. NO PRICE VARIATION clause will allow in the contract.
13. Rate contract- An agreement would be signed between Bank and qualified Bidder which specifies the term and condition including the price for the supply of above products of procurement required on recurring basis with in a given period.
14. The tender containing additional conditions or which do not fulfill all or any of the conditions or those which are incomplete any respect is liable to be rejected.
15. The bank is not bound to accept the lowest tender and reserve the right to reject any tender without assigning any reason whatsoever. The right of acceptance of the tender will rest with the customer, who

shall have the right to reject any accept any part of the tender received and the tenderer shall be bound to perform the same at the quoted rates. Bank has the right to revoke the tender notice at any time and cannot be held responsible for any expenses incurred by a person in connection with the preparation of the tenders.

16. The owner do not bind themselves to accept the lowest or any tender and reserve the right with themselves to accept or reject any or all the tender s in whole or in part without assigning any reason for doing so.
17. REPAIR / REPLACEMENT OF PARTS DURING WARRANTY: Any defects or other faults which may appear within defects liability, WARRANTY period from the date of handing over of the material (except for normal wear and tear) arising for material or workmanship not in accordance with the contract shall be borne by the contractor.
18. All entries should be filled in English only made by hand clearly written in ink. All corrections should be initialed by bidders as many times as the corrections occur.
19. All rates should be filled in figures and sub-totals and grand- totals in figures and words both.
20. Bids not submitted on prescribed form are liable to be rejected. Bidders are advised to quote offer as per bill of quantities. No alternate offer is acceptable. Any alteration/ cutting/ additions made in the tender documents shall lead to disqualification of the bid within any prejudice.
21. Registration under companies Act. (Copies of Registrations) (Mandatory)
22. Statutory Registrations in the Name of the OEM/Deale, GST CERTIFICATE (Copies of Registrations) (Mandatory)
23. Profitability Company / Dealer shown profits during the last three FY (P&L A/C and CA Certificate – Mandatory)
24. ISO Certifications – ISO 9001 (Mandatory)
25. Blacklisted/ De-empaneled or placed in caution list in PSU Banks (Mandatory) Last ten years declaration need to be attached
26. Empaneled with any 5 PSU Banks or more (Documentary proof of empanelment)
27. No advance amount will be paid to suppliers. The bill amount would be paid by bank after successful supply, installation, testing and functioning of product.
28. If the vendor fails to deliver and/or install the equipment within the stipulated time schedule or the extended date communicated by the bank, it will be a breach of contract. The bank reserves the right to cancel the order in the event of delay in delivery/installation/ commissioning of equipment and forfeit the Earnest Money deposit.

Note: The financial bid of the bidder shall be evaluated based on above detail and specification provided in below table.

TENDER SPECIFICATIONS FOR GODREJ BIS LABELLED SECUNEX SAFE DEPOSIT LOCKER CABINETS WITH ULTRA KEYS	No. of Unit	Estimated Cost
The cabinet dimensions and specification shall be as per IS 5244:2014	6 Nos. (75 Lockers in Each cabinet)	1700000.00
The Sides, Top and Back of the lockers should be made of 5 mm high grade steel.		
The front or door plate of the shelves shall be reinforced of 10 mm high grade steel.		

The Bottom shall be made of 3 mm high grade steel or Bottom can also be manufactured in minimum 2 mm nominal thick material with reinforcement of minimum 2 mm nominal thick stiffeners.		
The Shelf front shall be made of 5 mm high grade steel.		
The shelves and partitions shall be made of 2 mm thick steel.		
The Door front (Fascia)(optional) shall be made of 0.7 mm stainless steel or Aluminium or Mild Steel. Aluminium shall be anodised to 5-micron thickness or powder coated to 50 microns. Mild Steel – Painted (70 microns) or powder coated (50 microns)		
The primary lock (lessee’s lock) of the locker shall be of Multi row pin cylinder technology		
Each locker should have light which work on motion based technology during operations		
Improved facia anodised finish/stainless steel for better aesthetics		
Arrangement for Renters personal lock must exist		
All steel components shall be given 7 steps 12 tank anti rust treatment.		
The inside and outside surfaces of the locker cabinet shall be painted or powder coated. In case of paint, an appropriate primer and undercoating shall be used in accordance to industry practices. The minimum overall thickness of the coatings shall be 50 microns for powder coating and 70 microns for liquid paint and cross hatch test shall be conducted to conform the adhesion requirements.		
For enhanced security, the cabinets should have provision for fitment of renter personal lock and pad locking hasps.		

TECHNICAL SPECIFICATION OF Godrej BIS LABELLED 41 DEFENDER PRIME TRTL SAFES (CLASS BB)	No. of Unit	Estimated Cost
<p>1. The Safe dimensions and specification shall be strictly adhering to IS 550 (Part-1): 2014</p> <p>2. The Safe shall have BIS Label of Class BB having Torch & Tool Resisting capacity on all six sides for minimum 15 minutes each.</p> <p>3. The bidder/OEM must possess Valid BIS License to manufacture and supply the aforementioned TRTL Safes (Class BB)</p>	2	400000.00

<p>4. All the surfaces of the Safe before painting shall be thoroughly degreased and cleaned of rust and scales preferably by 12 tank pickling process and treated chemically to prevent from rusting.</p> <p>5. The Safe shall be painted inside and outside with an anti-corrosive primer followed by two undercoats of paints and finally painted with quick drying paint, resulting into minimum 300 hrs of salt spray resistance. (Attach certificate/declaration)</p> <p>6. The lock shall be dual control type and have at least 8 active levers of brass of minimum 1.2 mm thickness. There should not be any dummy (false) levers.</p> <p>7. The bidder/OEM must be the Original Equipment Manufacturer of the Locks used in the aforementioned Safe. (OEM must give a written undertaking on Letterhead and must also give an NOC to the bank for plant visit if needed)</p> <p>8. The safe should have a solid thick stepped lock case construction to protect shooting bolts and in the closed position the gap at any place between the door edge and the frame shall not be more than 1 mm and in locked position it shall not have a play of more than 1 mm in the direction in which the door opens.</p> <p>9. The outer and inner body of the Safe should be made of Mild Steel with Ultimate Tensile Strength (UTS) of at least 270 Mega Pascal (MPa). The total steel thickness across the walls of the safe shall be minimum 7 mm out of which the outer body plate shall be of minimum 2.5 mm thick.</p> <p>10. The thickness of door over the Bolt work should be minimum 115mm</p> <p>11. The Safe shall have automatic relocking device for each Key lock fitted in the door which being always on guard shall come into operation if lock is dislodged by explosives or by other means.</p> <p>Additional relocking device on primary lock apart from above relocking devices shall also be provided for extra protection.</p> <p>12. The thickness of the Torch and Tool resistant material in the body and door of the safe shall be minimum 95 mm each</p> <p>13. The body shall be manufactured in multi-bend construction. The body shall be made so as to provide rebate on four sides. The construction of body shall be such that the resultant force of pull on the door is resisted by a member that is either an integral part of the</p>		
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body or is welded to the inner part of the body and not by any component part that is screwed or riveted.		
14. The Safe shall have locking bolts of at least 32 mm diameter on the front as well as on the rear edge of the door		

TECHNICAL SPECIFICATION OF Godrej BIS Labelled TRTL Defender (STRONG ROOM) DOOR Along with Grill Gate and Clenching mechanism (CLASS-B) with Air Ventilator, Exhaust Fan and V- Cage	No. of Unit	Estimated Cost
<ol style="list-style-type: none"> 1. The Vault (Strong Room) Door (Main Door) dimensions and specification shall be strictly adhering to IS 11188 (Part-1): 2014 2. The Door shall have BIS Label of Class B having Torch & Tool Resisting capacity for minimum 30 minutes and Fire Resisting Capacity for minimum 30 minutes. 3. The bidder/OEM must possess Valid BIS License to manufacture and supply the aforementioned TRTL Door (Class B) 4. All the surfaces of the Door before painting shall be thoroughly degreased and cleaned of rust and scales preferably by 12 tank pickling process and treated chemically to prevent from rusting. 5. The Door shall be painted inside and outside with an anti-corrosive primer followed by two undercoats of paints and finally painted with quick drying paint, resulting into minimum 300 hrs of salt spray resistance. (Attach certificate/declaration) 6. The main door (Class B) shall consist of outer and inner mild steel plates conforming to IS 2062:1992 for plates up to 20 mm thick strongly rimmed and continuously welded to form a single structure and tightly enclosing a solid slab of high speed drill resisting and oxy acetylene torch resisting material that is at least 50 mm thick 7. Door Frame: The door frame and vestibule shall be welded to one piece construction with a minimum thickness of 10 mm and shall grip the concrete wall. 8. Rebate: The rebate of the door frame shall be formed by mild steel sections. The vertical rebates shall be riveted or welded with the side members of the door frame and shall conform to dimensions as specified by IS 11188. 9. Clenching mechanism: A continuous resilient packing shall be incorporated in the frame and a compression mechanism for clenching the door tight shall be provided so as to protect against admission of flood water or liquid explosives. In locked position the door after clenching shall not have any play in the direction in which the door opens. 10. Thickness of door over locks: Should be of minimum 90mm thickness. 	5	2200000.00

<p>11. The Door shall have an automatic relocking device for each Key lock fitted in the door which being always on guard shall come into operation if lock is dislodged by explosives or by other means.</p> <p>12. Primary lock of the door shall have additional relocking device which being always on guard shall come into operation if lock is dislodged by explosive or any other means.</p> <p>13. The lock shall be dual control type and have at least 8 active levers of brass of minimum 1.2 mm thickness. There should not be any dummy (false) levers.</p> <p>14. The bidder/OEM must be the Original Equipment Manufacturer of the Locks used in the aforementioned Safe. (OEM must give a written undertaking on Letterhead and must also give an NOC to the bank for plant visit if needed)</p> <p>15. Lock Case: Should be minimum 2 step case construction covering entire jamb area.</p> <p>16. The lock shall be fixed with at least four bolts of 8 mm diameter such that any pressure applied on the bolts either directly or through handle of the door, is not transmitted to the fixing screw of the lock/locks. All working parts of the lock shall have corrosion resistant properties capable of withstanding exposure for 72 h in standard salt spray test with 5 percent salt solution.</p> <p>17. Bolt Work: There shall be 6 locking bolts each on the vertical edges of the door(Front edge & Rear edge).</p> <p>18. Hinges: Strap hinges to be suitably bolted to the door shutter. The hinge and pivot should be such that there is no appreciable friction or play for the movement of the door. The pivots shall have arrangements for lubrication and a height adjustment bolt is to be provided to adjust height of door shutter</p> <p>19. Grill Gate (Inside) : Ventilating Grill Gate shall be made of mild steel angles, plates or channels with mild steel rods welded in a rigid frame. The grill gate shall be hinged in strong room door frame such that it opens inside. An unpickable dual control locking device capable of being operated from both the sides of the door shall be fitted in the grill gate.</p> <p>20. Emergency Door: The general specifications of Emergency Door shall remain as for the main door except for Bolt Work. For Bolt Work, there shall be 3 locking bolts each on the vertical edges of the emergency door (Front edge & Rear edge).</p> <p>21. LIMIT SWITCH/LIGHTING CONTROL: Vault lighting control shall be fitted on the Main Door to automatically control the electric supply to the vault.</p>		
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<p>TECHNICAL SPECIFICATION OF Godrej BIS LABELLED FIRE RESISTING FILING CABINET (4 drawar-2 hr.)</p>	<p>No. of Unit</p>	<p>Estimated Cost</p>
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<p>A) <u>Design & Construction:</u></p> <p>1) Cabinet and Drawers:</p> <p>a) The Outer Body shall be minimum 1 mm thick and the Inner Body shall be minimum 1 mm thick</p> <p>b) The thickness of the Fire Resisting material on all 5 Sides should be minimum 50 mm</p> <p>c) The overall thickness of the drawer front should be minimum 92 mm</p> <p>d) Each drawer shall be able to withstand fire independently i.e. in case of fire, even if one of the drawers is open, contents of other closed drawers must not get affected and remain usable and legible</p> <p>e) The drawer should be suspended on ball bearing slide</p> <p>f) The FRFC should have Tongue and Groove construction that will prevent/divert hot gases from directly entering in to the cabinet</p> <p>2) Locking and Isolation Mechanism</p> <p>a) Locking: The FRFC shall be equipped with a dual control key lock of minimum six levers. The Lock body shall be of Zinc Alloy and the Levers in the lock shall of Brass (IS410). There shall not be any dummy lever in the lock.</p> <p>b) The FRFC shall be equipped with a unique Isolation Mechanism, which when desired, would facilitate the lower drawers to operate independently, even if the top drawer is locked.</p> <p>c) The bidder/OEM must be the Original Equipment Manufacturer of the Locks used in the aforementioned FRFC. (OEM must give a written undertaking on Letterhead and must also give an NOC to the bank for plant visit if needed)</p> <p>B) <u>Anti-Corrosion Treatment:</u></p> <p>1) All steel parts of the cabinet shall be processed for corrosion resistance, by twelve-tank treatment and further primed with Anti-corrosive High Build Epoxy primer.</p> <p>2) The finishing layer shall be of best quality Polyurethane paint with minimum 2 coats, followed by quick drying paint with minimum 300 hrs. of salt spray resistance.</p> <p>C) <u>Capacity and storage system:</u></p>	1	100000.00
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<p>1) The cabinet shall have 4 Drawers.</p> <p>2) Dimensions Height 1608 mm X Width 560 mm X Depth 835 mm (Tolerance $\pm 5\%$), Weight 510 Kg (Tolerance $\pm 10\%$),</p> <p>3) The minimum usable internal dimension of each drawer shall be 280mm (H) X 380mm (W) X 630 mm (D)</p> <p>4) Each drawer shall be able to store minimum A4 size files weighting up to 30 Kgs</p> <p>D) <u>Testing and Certification:</u></p> <p>The Fire Resisting Filing Cabinet shall carry BIS Label for minimum 2 Hour Fire Resistance as specified by BIS Standard (IS 14561).</p>		
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